



## **TERMS OF REFERENCE**

**POSITION TITLE:** Implementing Partner Organisation (PoE and Border Communities)

**TYPE OF CONTRACT:** Implementing Partners Agreement (NGO)

**DURATION OF ASSIGNMENT:** 1 November 2022 to May 2023

### **1. BACKGROUND:**

The International Organization for Migration (IOM) is a dynamic and growing inter-governmental organization, with 162 member states. IOM is committed to the principle that “humane and orderly migration benefits migrants and society”. Established in 1951 and now active in over 440 field locations worldwide, IOM works with partners, government and civil society to promote international cooperation to address operational challenges of migration and mobility, assist in the search for practical solutions to migration problems, and to provide humanitarian assistance to migrants in need, including refugees and internally displaced people. IOM addresses the migratory phenomenon from an integral and holistic perspective, including links to development, in order to maximize its benefits and minimize its negative effects.

Within its Migration Health Division (MHD), IOM delivers and promotes comprehensive, preventive, and curative health programmes which are beneficial, accessible, and equitable for migrants and mobile populations. Bridging the needs of both migrants and IOM’s Member States, MHD contributes towards the physical, mental, and social well-being of migrants, enabling them and host communities to achieve social and economic development.

In regard to the field of migration health IOM focuses on three strategic programme areas:

**1) Migration Health Assessments and Travel Assistance:** Providing health assessment services to migrants and refugees on behalf of destination governments. Services include physical examination, laboratory diagnostics, vaccinations, DNA testing, and treatment of excludable conditions as per the specific guidelines of receiving governments.

**2) Health Promotion and Assistance for Migrants:** Providing health services that meet the specific needs of migrants and their host communities, across a wide range of priority areas such as sexual and reproductive health and rights (SRHR); mental health; immunizations; environmental health and hygiene; outbreak preparedness; and communicable disease prevention, surveillance, and control. Furthermore, this programme area involves health promotion and education on migration health, while developing government and community capacity in identifying and responding to the health-related challenges of migration and population mobility.

**3) Migration Health Assistance for Crisis-affected Populations:** Supporting governments and populations during the acute phase and in the aftermath of emergencies by managing health issues related to the mass movement of people, and arranging medical evacuation for individuals. Activities include psychosocial assistance, communicable disease control

Through the Project Management Unit of the Ministry of Finance Lesotho, under the support of the Global Fund, IOM Lesotho will implement a project titled: **“Preventing Lost to follow up and sustaining HIV and TB treatment Among Migrant population in Lesotho.”** The Project seeks to contribute to the health outcomes of Basotho migrants and migration affected communities through enhancing access to HIV, TB and COVID-19 related services in Lesotho.

The Project seeks to achieving the following outcomes:

- **Outcome 1:** *Government of Lesotho (MOH, NAC,) and Health Partners apply migrant and population mobility sensitive approaches to addressing HIV vulnerabilities among migrants and migration affected communities in the context of COVID-19 recovery*
- **Outcome 2:** *Migrants are referred and increased uptake of HIV, TB and COVID-19 and other related services*

Against this background, IOM Lesotho is looking for an implementing partner with experience in implementing migration, HIV/TB and COVID-19 related activities to achieve the following:

**Output 2.1:** Basotho migrants (internal and cross-border) and migration affected communities have improved access to HIV, TB and COVID-19 related services through mobile services (outreach), migrant-friendly linkage facilitation and follow-up at the community level, and access to PLWHA network Increase COVID-19 awareness / health referral including COVID-19 vaccination at community level

**Output 2.2:** Health facilities have improved service delivery on HIV, TB and COVID-19 tailored to the migrants by adapting migrants-friendly service delivery models

## **2. OBJECTIVE:**

The main objective of this assignment for the Implementing Partner (IP) is to conduct sensitization and awareness activities targeting Basotho migrants and migration affected communities on HIV, TB and COVID-19 related services through outreach services, service linkage, and retention through community models of care in target crossing points and communities in 6 districts

The specific objectives of the assignment are as follows:

- To conduct outreach activities targeting Basotho migrants and migration affected communities on HIV, TB and Covid 19 Services

- To support provision of mobile outreach services and guide on the referral pathway for the migrants access to as HIV/AIDS, TB treatment and COVID-19 health services
- To facilitate linkage of patients to adherence support networks and retention models of care

### 3. SCOPE:

Under the overall supervision of the Head of Office in Lesotho, the selected Implementing Partner will work closely with IOM Programs Team, Ministry of Health, District Health Management Teams, Local Government Structures and communities in be Mokhotlong, Butha-Buthe, Mafeteng, Quthing, Mophale Hoek, Qacha's Nek

### 3. METHODOLOGY

#### **Conduct Outreach, service linkage and retention activities**

Conduct outreach and disseminate the information on migrants friendly service on HIV, TB and COVID-19 related services targeting 25,000 Basotho migrants (mainly international or cross-border migrants) at the borders and along the border communities including the festive seasons

#### **Support Provision of service delivery on HIV, TB and COVID-19 tailored to migrants-friendly service delivery models**

In partnership with MoH and health partners, support referral and follow-up services (HIV and ART services, TB treatment and COVID-19 related services - testing, screening, vaccination) by Basotho migrants at and along the borders through migrants-friendly service models (i.e. linkage facilitator, peer educators, mobile services and border clinic)

### 4. TARGETS

Indicators	Target
Number of migrants and persons living in migration affected communities sensitized on migrant-friendly services on HIV and continuity of care (Borders and along the border communities)	37500
Number of migrants and persons living in migration affected communities screened for TB	6700
Percentage migrants and persons living in migration affected communities received HIV Testing Services (HTS)	60%
Number of migrants and persons living in migration affected communities referred to the COVID-19 services	7999

Number of migrants and persons living in migration affected communities referred to other health services including sexual and reproductive health	1333
Number of migrants and persons living in migration affected communities referred to non-health services, including protection and social services	79

## 5. DELIVERABLES

The Implementing Partner will submit the following reports within the timeframe. The receipt and approval of each deliverable is subject to approval from IOM.

	Deliverables/Milestone	Duration
1	Meet with IOM Lesotho and the Project Management Unit, to agree on the implementation plan (workplan with timeframe and target crossing points)	17 October 2022
2	Submission of revised workplan incorporating IOM and PMU inputs	21 October 2022
3	Conduct refresher training/orientation for project staff, linkage facilitators on project outcomes, expected deliverable, targets, M&E tools	25 October 2022
4	Conduct Sensitization and awareness interventions in 6 districts	01 November -30 <sup>th</sup> April 2022
5	Referral of clients for (HIV and ART services, TB treatment and COVID-19 related services)	01 November -30 <sup>th</sup> April 2022
6	Submit months reports to IOM	Monthly
7	Submit Quarterly reports	Quarterly
8	Submit the final project report incorporating the activities and outcomes	30 April 2023

## 6. Qualifications and Experience

The Service provider/ Implementing Partner should demonstrate the following:

- Reputable Organization with over ten years' experience implementing HIV/TB projects at National and Community levels
- Demonstrated ability to implement high impact interventions within a limited time
- Extensive knowledge implementing HIV/TB programs for highly mobile populations
- Good understanding of Lesotho's migration dynamics
- Extensive knowledge of health systems and engagement of District Health Management Teams

- Demonstrated experience building partnerships with service providers to respond to HIV/TB and Covid 19 challenges of migrant communities

And within its core team, the Service Provider will have a project lead with the following qualifications and experience:

- a. Advanced university degree in Social Sciences, international relations, public health, or other relevant field
- b. Extensive knowledge of migration issues in Lesotho
- c. Minimum of 10 years implementation and management of health projects (HIV and TB)
- d. Knowledge of community health approaches
- e. Proven previous working experience consisting of working with District Health Management Teams to deliver demand creation, service linkages and PLHIV support networks
- f. Working experience with senior officials within Government, inter-governmental, and non-governmental organizations.
- g. Full computer literacy, including familiarity with research tools.
- h. Proven capacity to coordinate all administrative and technical aspects of the assignment.
- i. Excellent written and spoken English and Sesotho.
- j. Demonstrated ability to work in a multicultural environment and establish harmonious and effective relationships.

## 7. Tender Submission

For parties that are interested in tendering for this work please submit the following:

- 1) Information on their Company Profile including:
  - a. Details of past similar experience and work undertaken and approaches utilized
  - b. CVs of key staff that will be involved in the implementation of the project
  - c. A minimum of 3 references from former clients/organizations
- 2) Technical and financial Proposal (10 pages maximum) outlining the approach to the intervention demonstrating and highlighting:
  - a. The organization's understanding of the subject matter, working with the target group, approaches and migration related vulnerabilities
  - b. Key health issues and proposed approaches to addressing them
  - c. Include a work plan of key activities and time frames
  - d. Provide a detailed itemized budget which includes:
    - i. Staff costs
    - ii. Details of operational costs, including communication and documentation cost
    - iii. Office and equipment costs (details of equipment required must be stated and rationale for purchase provided)



- 3) Due Diligence Assessment will be conducted by IOM for the short-listed NGOs / CBOs and the findings will be part of the evaluation of the bid.

## **8. How to apply**

Applications must be sent to [iomlesothoadmin@iom.int](mailto:iomlesothoadmin@iom.int) by 29 September 2022.

Applications should contain:

- Letter of Motivation
- Technical Proposal
- Financial Proposal
- Detailed Curriculum Vitae
- Proof of previous related work